

2025-2026 Request for Proposals (RFP)

CMDC Vehicle & Parts Donation Program

Issued by: Clean Mobility Development Collaborative (CMDC)

www.cmdcollab.org | support@cmdcollab.org

I. INTRODUCTION

CMDC Vehicle & Parts Donation RFP - 2025-2026

CMDC is pleased to coordinate the donation of electric vehicles and components to eligible educational, nonprofit, and workforce partners across Southern California. This program is designed to support clean mobility access, technical education, and workforce development aligned with CMDC's mission.

More about CMDC's mission and programs can be found at: www.cmdcollab.org

II. ELIGIBILITY REQUIREMENTS

To be eligible, applicant organizations must:

- Be a 501(c)(3) nonprofit or public educational/training institution.
- Operate within Southern California.
- Demonstrate alignment with CMDC's mission in at least one of the following areas:
 - Education or workforce development.
 - Transportation access and equity.
 - Clean mobility technology adoption.
- Demonstrate readiness and capacity to accept, operate, and maintain donated assets.

III. AVAILABLE ASSETS

Donations may include:

- **Vehicles:** Various EVs with mileage, condition reports, and prior service logs.
- **Components:** Battery modules, traction motors, ECUs, rims, and other EV parts.
- **Shared Access:** In limited cases, use of CMDC's dynos, shop space, or test benches.

CMDC will coordinate asset viewing by appointment starting October 6, 2025.

IV. APPLICATION INSTRUCTIONS

Applicants must submit the following:

1. Organizational profile, mission statement, and service overview.
2. IRS 501(c)(3) determination letter or qualifying public agency status.
3. Contact information for lead applicant.
4. Needs Statement (500 words max):

- Community served and services provided.
 - Specific transportation gaps or learning barriers addressed.
 - How the donated assets will support mission and improve impact.
- 5. Utilization Plan:**
- Asset usage (who, how, where, and frequency).
 - Safety, insurance, and maintenance strategies.
- 6. Signed Agreement to Terms** (see Section VIII).
- 7. Optional:** Letter of support from a school district, community college, or workforce partner.

Submit applications by email to: support@cmdcollab.org

Subject line: "2025 CMDC Vehicle & Parts Donation Proposal"

V. PROGRAM TIMELINE

Milestone	Date
RFP Released	October 6, 2025
Preview Appointments Begin	Week of October 6, 2025
Application Deadline	October 15, 2025
Evaluation & Selection Period	Oct 16 - Oct 30, 2025
Award Notifications Sent	October 30, 2025
Asset Transfer Window	November 1-30, 2025

VI. REVIEW & SELECTION CRITERIA

Proposals will be reviewed by a volunteer review panel representing CMDC members. Review criteria include:

Evaluation Category	Weight
Community Benefit & Equity Impact	60%
Readiness & Implementation Plan	25%
Clarity & Feasibility of Proposal	15%

Bonus consideration will be given to:

- Programs serving high-need areas or disadvantaged communities.
- Organizations with diverse leadership or staff reflective of the populations served.

VII. REPORTING REQUIREMENTS

Recipients must submit quarterly updates for one year, including:

- Miles driven or service usage (if vehicle).
- Beneficiaries reached or trained.
- Maintenance logs or incident reports (as applicable).

A final closeout report will be required by October 1, 2026.

VIII. TERMS & CONDITIONS CHECKLIST

- Applicants must agree to the following by initialing each item upon submission:
- Assets are accepted “as-is” with no warranty.
- Recipient assumes all liability post-transfer.
- Recipient will maintain proper insurance and registration.
- Recipient agrees to remove any CMDC branding before public use.
- Use of donated asset will be aligned with CMDC’s mission.
- Asset will not be sold, leased, or transferred for at least 12 months.
CMDC may conduct a post-transfer audit within one year.
- Recipient will submit required reports quarterly and at closeout.
- If the asset is found misused or idle, CMDC reserves the right to reclaim it.
- Recipient indemnifies CMDC against future claims or incidents.

IX. QUESTIONS & TECHNICAL ASSISTANCE

CMDC is available to answer questions and provide feedback. For support, please contact:

Email: support@cmdcollab.org

Phone: (323) 555-0199

Website: www.cmdcollab.org/vehicle-donations